

## **ADMINISTRATION COMMITTEE AGENDA**

**JULY 29, 2024**

**5:30 PM**

**1. Call to Order**

- a. Godfrey, Nemi, Bradt, Elder, Myers, Robins, Voccio

**2. Approval of Minutes of June 10, 2024**

**3. Economic Development**

- a. Dream It Do It Western New York Advanced Manufacturing Program Funding from American Rescue Funds
- b. Position Appointment Deputy Commissioner of Niagara County Department of Economic Development
- c. City of Niagara Falls Request for Waiver of County Taxes, Interest and Fees 502 Niagara St.

**4. Community Safety and Security Committee Agenda**

**5. Community Services Committee Agenda**

**6. Refuse District Committee Agenda**

**7. Infrastructure Committee Agenda**

**8. Board of Elections**

- a. Committee Approval - Renew Technology Innovation and Election Resource (TIER) Grant
- b. Committee Approval - Renew Absentee Ballot Pre-Paid Postage Grant

**9. Information and Adjournment**



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** July 17, 2024

**Department Submitting agenda item:** Economic Development

**Date of Committee Meeting:** July 29, 2024

**Title:** Dream It Do It Western New York Advanced Manufacturing Program Funding From American Rescue Funds

**Brief Summary:** Establishing the Dream It Do It Program in Niagara County will help address workforce development needs of the Advanced Manufacturing industry. The program will create a future talent pipeline of middle and high school students that can become the next generation of employees in this important business sector in the county. The funding for this program will come from the public and private sector, as well as corporate and private foundations.

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:** Approval

**Associated Costs:** \$50,000 from American Rescue Funding

**Benefits & Risks:**

**DREAM IT DO IT WESTERN NEW YORK ADVANCED MANUFACTURING PROGRAM  
FUNDING FROM AMERICAN RESCUE FUNDS**

WHEREAS, as baby boomers continue to retire, the manufacturing sector has been especially hard hit with open positions that are becoming increasingly harder to fill, and

WHEREAS, the Niagara County Business Growth & Retention Program reaches out to at least 80 companies annually, many of which have indicated they are struggling to find workers to fill open positions and listing that as their biggest challenge, and

WHEREAS, the Dream It Do It (DIDI) program is designed to create a future talent pipeline of middle and high school students that may not be looking at college, but may have an interest in careers in manufacturing or the skilled trades, and

WHEREAS, DIDI has been successful in the Southern Tier, with both corporations and school districts buying in to the program and since 2009, has facilitated over 75,000 interactions among students, teachers, counselors, administrators and manufacturers there, and

WHEREAS, Niagara County would like to replicate that success in order to provide that crucial talent pipeline to our manufacturing base, which is an important sector of our local economy with 275 establishments employing 8,566 people with a payroll of nearly \$425 million annually, and

WHEREAS, it has been determined that the budget for DIDI programming would be \$150,000 annually with the cost being shared by the private sector, corporate and private foundations and the public sector comprised of state and local funds, and

WHEREAS, the Legislature wishes to support the implementation of the DIDI Program in Niagara County in the 2024 / 2025 fiscal year through the allocation of \$50,000 in ARPA funds, now, therefore, be it

RESOLVED, that the County Treasurer be, and hereby is, directed to transfer funds from the General Fund CSLFRF to the Niagara County Department of Economic Development, and be it further

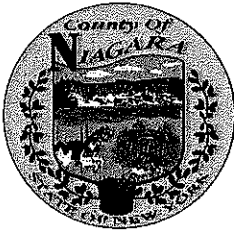
RESOLVED, that the following budget modification be effectuated:

INCREASE REVENUE:

A.28.8020.000 44089.07	ARPA State/Local Rec Fund	\$50,000
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INCREASE APPROPRIATION:

A.28.8020.000 74500.01	Contractual	\$50,000
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## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** July 17, 2024

**Department Submitting agenda item:** County Manager

**Date of Committee Meeting:** July 29, 2024

**Title:** Position Appointment Deputy Commissioner of Niagara County Department of Economic Development

**Brief Summary:** This resolution extends the shared services agreement with the Niagara County Industrial Development Agency for the Deputy Commissioner Position in the Niagara County Department of Economic Development.

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:** Approval

**Associated Costs:**

**Benefits & Risks:**

**POSITION APPOINTMENT DEPUTY COMMISSIONER OF  
NIAGARA COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT**

WHEREAS, under the Local Law establishing an Administration Code for the County of Niagara, the County Manager shall make appointments for the position of Deputy Commissioner of Economic Development subject to the confirmation of the County Legislature, and

WHEREAS, resolution AD-014-18 named Andrea Klyczek Deputy Commissioner of Economic Development, and

WHEREAS, Niagara County and the Niagara County Industrial Development Agency entered into a shared services agreement on June 19, 2018, and

WHEREAS, on June 12, 2024 the Niagara County Industrial Development Agency unanimously voted to promote Andrea Klyczek to the position of Executive Director, and

WHEREAS, subject to the NCIDA by-Laws adopted on August 22, 1972 and last amended on April 20, 1995 provides that the Agency may employ an Executive Director, and

WHEREAS, pursuant to section 858(6) of the Act, the Agency is authorized and empowered, with consent of the County, to use agents and employees of the County, paying the County its agreed proportion of the compensation or costs, and

WHEREAS, the Agency wishes to contract with the County for services of Andrea Klyczek, Deputy Commissioner of the Niagara County Economic Development to act as the Executive Director of the Agency, now, therefore, be it

RESOLVED, the County shall enter into an agreement for the services of the Deputy Commissioner of Economic Development, and be it further

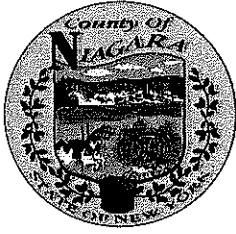
RESOLVED, that following the County Attorney's review, the Deputy Commissioner of Economic Development shared services agreement may be executed by the Chairman of the Niagara County Legislature pursuant to the Niagara County Contract Policy.

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ECONOMIC DEVELOPMENT COMMITTEE

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ADMINISTRATION COMMITTEE



## Administration Committee

Complete this form, save in Committee folder and name using this format yyyyymmdd dept desc (example 20170111 cdp budget adjustment)

**Today's Date:** July 17, 2024

**Department Submitting agenda item:** City of Niagara Falls

**Date of Committee Meeting:** July 29, 2024

**Title:** City of Niagara Falls Request for Waiver of County Taxes, Interest and Fees 502 Niagara Street

**Brief Summary:** The City of Niagara Falls is requesting that Niagara County waive the county taxes, fees and interest up to and including for 2024 on 502 Niagara Street, Niagara Falls, NY. TM Montante has proposed a development project on the site. A Phase I Environmental Site Assessment identified possible environmental concerns on the property. The City of Niagara Falls approved the write off of City and School taxes on June 26, 2024.

**If this item pertains to a position(s), it must be sent to the Human Resources Department to be reviewed and approved before going to the Administration Committee.**

**Please provide date approved:** N/A

**Action Requested:**

**Associated Costs:**

**Benefits & Risks:**

**CITY OF NIAGARA FALLS REQUEST FOR WAIVER OF  
COUNTY TAXES, INTEREST AND FEES 502 NIAGARA STREET**

WHEREAS, In the 2007 In Rem Tax Foreclosure brought by the City of Niagara Falls in 2011, the City obtained a judgment on 502 Niagara Street (SBL 159.29-3-38), and

WHEREAS, due to concerns about hazardous material liability (a gas station and a dry-cleaning facility previously on said parcel) the City never took title, and

WHEREAS, a Phase I study was completed on the property in 2019, where environmental concerns were identified, and

WHEREAS, due to the fact that title never passed to the City, the parcel continued to accrue taxes, and

WHEREAS, the City has a proposal from TM Montante Development for a major development on the site, and the City has agreed to transfer the site for \$1, and

WHEREAS, on June 26, 2024 the Niagara Falls City Council passed a resolution waiving the accrued back taxes, now, therefore, be it

RESOLVED, the County of Niagara agrees and consents to forego collection of unpaid county property taxes, interest and fees up to and including 2024 for 502 Niagara Street, Niagara Falls, New York, be it further

RESOLVED, in the event an agreement for acquisition of the respective properties, by TM Montante, is not achieved, the County of Niagara will obtain its unpaid property taxes on the property after a foreclosure auction pursuant to the formula provided by law, and be it further

RESOLVED, that if the project proposed by TM Montante Development at 502 Niagara Street is not completed as identified in the agreement, the County of Niagara will obtain its unpaid property taxes, interest and fees on said property.

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ECONOMIC DEVELOPMENT COMMITTEE

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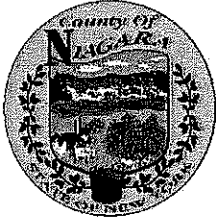
ADMINISTRATION COMMITTEE



## COMMUNITY SAFETY AND SECURITY COMMITTEE AGENDA July 29, 2024

1. Call to Order
  - a. Hill, Godfrey, Abbott, Bradt, Elder, Robins, McKimmie.
2. Approval of minutes from previous meeting
3. Sheriff
  - Res.** – Sole Source Standardization of Nomad GCS for Mobile Command Center Update.
  - Res.** – LabVantage Standardization/Sole Source of JBOSS Application Server and Bartender Enterprise Automation Compatible with LabVantage Laboratory Information Management System.
  - Res.** – Extend Contract for Uniforms.
  - Res.** – Extend Contract for Uniform Accessories.
  - Res.** – MCP Acquisition Standardization for Radio Tower Design, Procurement and Construction Services.
  - Res.** – Budget Mod. – Accept GIVE Grant.
  - Res.** – Budget Mod. – Accept Revenue from Sale of K9 Vehicle.
  - Res.** – Budget Mod. – Accept FY2020 Edward Byrne Memorial Justice Assistance Law Enforcement Equipment Grant.
  - Res.** – SRO Agreement with Newfane Central School District.
  - Res.** – Amendment of Securus Contract for Inmate Communications Services.
  - Res.** – Accept STOP Violence Against Women Act Formula Grant.
  - Res.** – Accept Office of Victim Services Grant.
  - Res.** – Accept Aid to Crime Laboratories Grant.
4. Probation
  - Res.** – Renewal of GIVE Grant.
  - Res.** – Accept Niagara County Pretrial Services Award.
5. Fire Coord/Emerg. Svcs.
  - Res.** – Award of Bid – Community Preparedness Training.
  - Res.** – Award of Bid – Medical Director.
  - Res.** – MOU with SUNY Niagara to Utilize Niagara County Public Safety Building for EMT Training.
  - Res.** – Inter-Municipal Ambulance Transfer Agreement.





## **Community Services Committee**

### **AGENDA - Meeting of July 29, 2024**

#### **1. Call to Order**

- a) Bradt, Gooch, Godfrey, Nemi, Robins, Speranza, Voccio

#### **2. Approval of Minutes of June 10, 2024**

#### **3. Department of Mental Health**

- a) Budget Modification – Accept New York State Office of Mental Health Funding for Spectrum Human Services

#### **4. Department of Social Services**

- a) Niagara County Youth Bureau – New York State Aid Application

#### **5. Employment and Training**

- a) Budget Modification – Accept \$200,000 State-Level Training and Supportive Services Funding Grant (SWA Fiscal Incentive)
- b) Budget Modification – Increase in 2024 Summer Youth Employment Program (SYEP) Funding

#### **6. Niagara County Community College**

- a) NCCC FY 2024 – 2025 Maintenance and Operating Budget

#### **7. Motion to Adjourn**



## **REFUSE DISTRICT COMMITTEE AGENDA**

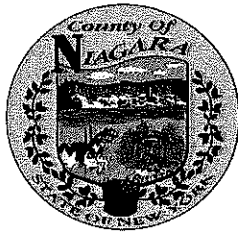
**July 29, 2024  
5:30 PM  
Courthouse Chambers**

1. Call to Order by Chairman Legislator Shawn Foti
2. Approval of Meeting Minutes from June 10, 2024
3. Approval of July 2024 Abstract
4. Approval of Budget Modification
5. Adjournment



**INFRASTRUCTURES COMMITTEE AGENDA**  
**NIAGARA COUNTY COURT HOUSE**  
**LOCKPORT, NEW YORK**  
**MONDAY JULY 29, 2024**  
**MEETING NO. 7**  
**5:30 PM**

- 1. Call to Order**
  - a. Foti, Myers, Abbott, Bradt, Hill, Robins, Speranza
- 2. Meeting Minutes – Approval**
  - a. June 10, 2024
- 3. Water District – Approval**
  - a. Capital Project H669 Closeout
- 4. Refuse District Committee – Approval**
  - a. Budget Modification for the purchase of a Leachate Hauling Truck
- 5. Environmental/Solid Waste - Informational**
  - a. Clean Energy Communities Opportunity – NYSERDA program
- 6. Parks – Approval**
  - a. Disc Golf event at Royalton Ravine
  - b. Kindergarten Roundup at Krull Park
  - c. Informational – National Disc Golf Tournament Bid
- 7. Building and Grounds**
  - a. Rescind Lease Agreement with Iroquois Job Corps
  - b. NCCC lease at Trott
- 8. Engineering - Approval**
  - a. Amendments – No Cost Time Extension – C&S Engineers – NO.1 - EPN2007
  - b. Change Order – 4<sup>th</sup> Generation Contract, Krull Park Construction – Final - EPN1909
- 9. Informational – 2023 NYSDOT Bridge New York Program Awards**
  - a. \$2.018 Million for the replacement of the Willow Rd bridge over the East Branch of 12 Mile Creek in the Town of Wilson
  - b. \$2.057 Million for the replacement of the Royalton Center Rd Bridge over Mud Creek in the Town of Royalton
  - c. \$1.430 Million for the replacement of the Johnson Creek Rd bridge over Golden Hill Creek in the Town of Somerset
  - d. \$1.269 Million for the replacement of Culvert 57-23, Porter Center Rd over a tributary to Six Mile Creek in the Town of Porter



## Administration Committee

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**Today's Date:** 7/1/2024

**Department Submitting agenda item:** Board of Elections

**Date of Committee Meeting:** 7/29/2024

**Title:** Committee Approval to Renew Absentee Ballot Pre-Paid Postage Grant

**Brief Summary:**

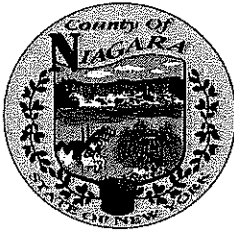
The Board of Elections is seeking approval from the Administration Committee to renew the Absentee Ballot Pre-Paid Postage Grant in the amount of \$95,430.54 with the remaining balance of \$71,320.97. The grant term is January 28, 2023 through March 31, 2025. Funds are already included in the approved 2024 Board of Elections budget so there is no budget amendment.

Committee approval is needed before the Legislative Chairman can sign off on the contract.

**Action Requested:** Committee approval is required to renew or modify a grant. Resolution is not required.

**Associated Costs:** None

**Benefits & Risks:** Benefit is reimbursement of actual costs incurred for the Absentee Grant related expenses during the period. No risks



## Administration Committee

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**Today's Date:** 7/1/2024

**Department Submitting agenda item:** Board of Elections

**Date of Committee Meeting:** 7/29/2024

**Title:** Committee Approval to Renew Technology Innovation and Election Resource (TIER) Grant

**Brief Summary:**

The Board of Elections is seeking approval from the Administration Committee to renew the Technology Innovation and Election Resource (TIER) Grant in the amount of \$387,747.10 with the remaining balance of \$ 173,647.10. The grant term is April 7, 2021 through March 31, 2025. Funds are already included in the approved 2024 Board of Elections budget so there is no budget amendment.

Committee approval is needed before the Legislative Chairman can sign off on the contract.

**Action Requested:** Committee approval is required to renew or modify a grant. Resolution is not required.

**Associated Costs:** None

**Benefits & Risks:** Benefit is reimbursement of actual costs incurred for the TIER related expenses during the period. No risks